

MINUTES

MEETING DATE: September 16, 2015

The CBOC met at 5:00 p.m., September 16, 2015, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell	Terry McCollough
Randy Dane	Christina Morales
David Fritz	John O'Connor
Edward Garcia	Vinay Singhania
Pete Knodel	David Stephenson
Donald Lamont	June Strambler
Jim Martin	Kirk Willson
Jody McCollough	

The following members were absent:

Kay Aplin	Gerald Roznovsky
Louis Guidry	Johnathan Sublet
Carolyn Kirk	

The following staff and Board of Trustee members were present:

Monty Burger	Daniel Schaefer
Alec Journeay	Steve West
David Mendoza	

The following staff and Board of Trustee members were absent:

Jerry Adkins	Rebecca Kelley
Rachel Arthur	Danny Massey
Jennifer Edenfield	Jay Whitehead
Mason Howard	

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome – Dan

Mr. Schaefer began by welcoming everyone and noted that there were no new faces this meeting.

Review and Approval of Minutes of June 17, 2015

Following a review of the minutes, a motion was made by Jim Martin and seconded by Donald Lamont for approval of the minutes as presented. Motion passed unanimously.

Website Review/Comments/Recommendations

Mr. Schaefer asked for feedback and showed the changes made to the website since the last meeting. He did indicate that we will continue to add information throughout the bond programs.

Review of Project Status

2012 Bond

Mr. Schaefer indicated that as of August 31, 2015, \$28,716,444 or 71.26% of the bond funds have been obligated for purchase, which is up from \$25,462,923 or 63.18% as of May 31, 2015. He further explained that some of these items are not complete but are ordered or the projects are in progress. A complete list of purchases was reviewed in detail. Projects completed and paid as of August 31, 2015 totaled \$25,462,923 representing 63.18% of the bond program compared to \$23,463,860 representing 58.22% as of May 31, 2015.

2014 Bond

Mr. Schaefer indicated that as of August 31, 2015, \$8,059,435 or 4.61% of the bond funds have been obligated for purchase, which is up from \$1,517,015 or .86% as of May 31, 2015. He further explained that some of these items are not complete but are ordered or the projects are in progress/design phase. A complete list of purchases was reviewed in detail. Projects completed and paid as of August 31, 2015 totaled \$2,729,956 representing 0.16% of the bond program compared to \$247,315 representing 0.001% as of May 31, 2015.

Review of Project Timelines

Mr. Schaefer reviewed the project timelines posted to the District website highlighted some of the projects occurring over the next year.

Completed Summer projects include:

- 2012 Bond
 - Welding and Agricultural Upgrades
 - Security Vestibules
 - Flooring Projects – Fleming (two classrooms), FIS (band hall, orchestra, 8 classrooms), Griffith (all), Lanier 5th grade wing
 - HVAC (Rasco chiller and cooling tower)
 - Grease Traps (B'Wood and SFA)
 - Swimming Pools and Ceilings (B'Port Complete, B'Wood Est Completion – November)
 - Vehicle Purchases (5 of 10)
 - Band Instruments
- Tracks – Slade and Hopper (2012 Bond) – (Base and asphalt complete. Pending track surface till after football season)
- Fields – Slade and Hopper (2014 Bond)
- Parking Lots
 - 2012 Bond
 - Bus
 - 2014 Bond
 - B'Wood (200 Spaces)
 - Slade

Fall/Spring Projects

- Tracks – Slade and Hopper (2012 Bond) – Lay track surface after football season.
- Beutel Elementary (2014 Bond) – Break ground late fall 2015 with an August 2017 opening.
- Lanier Gym (2014 Bond) – Break ground October 2015 with a May 2016 opening.
- 6 Roofs – Rasco, Lanier, Griffith, B'Wood (Partial), Freeport Int, PRC
- Polk and Griffith Classroom Additions Planning Underway with a August 2016 opening
- Comprehensive timeline and packaging schedule being finalized.

Reallocation of Project Funds

Mr. Schaefer reviewed eleven reallocations (10 for 2012 bond and 1 for 2014 bond) related to various projects. Nine were small and were report only while the other 2 required approval which was obtained via email correspondence on 9/8/15. The following reallocations were reported:

- 7/21/15 -Flooring Griffith - \$450 from WhiteBoards
- 7/23/15 – Pool Reallocations - \$2,975 (B'Wood) and \$4,325 – (B'Port) pulled from completed Vestibule account – performance bond.
- 8/5/15 – Bus Parking – \$4,992 from Contingency for overages in surveying and soil testing.
- 8/5/15 – Bus Parking - \$12,940 from Contingency – Had to move sewer lines.
- 8/5/15 – Bus Parking - \$11,904 from Contingency – buried electrical work (splice)
- 8/5/15 – Bus Parking – \$7,326 from Contingency – buried electrical work
- 8/19/15 – B'Wood Grease Trap – \$1,275 from other completed project (Bus Wash \$1,275)
- 8/25/15 – B'Wood Pool – \$2,446 from other completed projects (Whiteboards - \$1,911 and Bus Wash \$535)
- 9/2/15 – B'Port Pool – \$2,375 from other completed projects (Whiteboards - \$2,375)

The two remaining were approved by the committee via email correspondence:

2012 Bond

- 9/8/15 – Lanier Roof - \$25,011 pulled from Griffith Roof

2014 Bond

- 9/8/15 – Re-allocation among 3 roof projects including Freeport Int, Rasco and Professional Resource Center. After netting the over/under, \$260,071 was needed from contingency.

Mr. Schaefer expressed his appreciation for responding promptly via email as these projects are time sensitive. Fifteen members responded to the email allowing the District to move forward. Other members who had not responded were given the option to vote on the amendment as well if they desired.

Question/Discussion/Suggestions of Items

None.

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is December 16, 2015, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:45 p.m.



